

Premier Travel Design

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December 15, 2007

Dear Mr. and Mrs. Smith,

Following is the complete itinerary for your upcoming vacation to the USA. After considering your recommendations from previous meetings, I believe that all aspects are covered, and your expectations will be exceeded. As discussed, I will personally be providing guiding and concierge services, and will be on call throughout your vacation.

As discussed, your vacation will begin in Aspen with a side trip to California for seven days, before returning to Aspen for the remainder of the vacation.

If you have any questions or wish to make changes, please let me know and I will respond promptly.

Air flights:

December 15, 2007: It is understood that you will be arriving in Denver via British Airways flight #BA0219 from London at 16:20. Representatives from FBO will meet you at the British Airways terminal upon passing through customs, and transport you to the private jet for the flight to Aspen (tail #N726DC). The flight should leave around 5 – 5.30pm (depending on how quickly you can get through customs) and arrive in Aspen between 5.40pm and 6.10pm. I will meet you at the airport and the Timbers Club will have vehicles to transport you to your residences. I will transport your luggage in a separate vehicle. If the weather does not allow for air traffic into Aspen, the aircraft will be redirected to Rifle or Eagle airports, and we intend to bring the Range Rovers to pick you up.

December 20, 2007: Private Jet will be ready to depart Aspen at 10.30am for arrival at Napa airport in California at approximately 11.50am. Light catering of fruit and cheese as well as sandwich platters has been ordered. Rental car and guide will be waiting at airport.

December 26, 2007: Private jet will be ready to depart Santa Barbara airport in California at 12.00 mid day for flight back to Aspen. Arrive in Aspen approximately 2.50pm. Timbers Club will provide ground transportation to take you back to the Snowmass homes.

January 5, 2008: Learjet 35 aircraft (tail # N553V) will be ready to depart Aspen at 3.00pm for flight back to Denver in time for connecting commercial flight to London (BA0218 Departing 6.10pm).

<u>Charter Jet</u>	<u>Flight</u>	<u>Dates</u>	<u>Flight time</u>	<u>Price</u>
Gulfstream 3	Denver, CO – Aspen, CO	12/15/07	40 mins	
Gulfstream 3	Aspen, CO – Napa, CA	12/20/07	2hrs 45mins	
Gulfstream 3	Santa Barbara, CA – Aspen, CO	12/26/07	2hrs	
Learjet 35	Aspen, CO – Denver, CO	1/5/08	50 mins	

Sub-total				\$
Total balance:				\$0.00

Accommodation: Snowmass

You and your family will be staying in the same 4-bedroom luxury town home at the Timbers Club as you did last year. The unit is very well appointed, and is located on the edge of the ski slopes at Snowmass. The Timbers Club has numerous amenities, and includes scheduled transportation to Aspen and all other mountains every hour. Your reservation is confirmed from December 15 until your departure on January 5 and all payment has been received. Thank you. All tuned skis and other belongings will be in the residence upon arrival.

Ground transportation: Snowmass

2 Range Rovers will be delivered to both residences prior to your arrival. All associated paperwork has been completed.

Rental Vehicle	Cost
Range Rover Super Sport – HSE	\$
Range Rover – HSE	\$
Total balance:	\$0.00

California Vacation

Ground Transportation: California

I have rented 2 Mercedes S550 luxury sedans for the duration of your side trip to California. The rental company will deliver the vehicles to the Napa Regional Airport and meet you on the tarmac. Both vehicles are equipped with a GPS navigation system and one children’s “booster” seat for and All other requirements you specified have been met.

I will provide you with detailed maps and itinerary once you are in Snowmass. I have also included the services of a “personal travel guide” who will accompany you throughout your trip to California – in a separate vehicle. Her name is Guide 2, and she knows the area very well. She is an ex-police officer and private security detail for the Governor of California, and I am sure her knowledge will be valuable, as well as other benefits such as babysitting and carrying extra luggage in her vehicle.

Guide Services	Dates	Cost
Personal travel guide	12/20 – 12/25/07	\$
Total balance:		\$0.00

Accommodation: California

The details for accommodation during your trip to California are as follows:

Tuesday, December 20, 2007

Property: The Villagio Inn and Spa
Website: www.villagio.com
Arrival: 12/20/07
Departure: 12/22/07
Nights: 2
Description: 2 x Two bedroom suites: each has 2 bedrooms + living room (1 king room, 1 room with 2 queen beds).
Price / suite: Room and taxes paid in full.

Thursday, December 22, 2007

Property: Four Seasons San Francisco
Website: www.fourseasons.com/sanfrancisco/
Arrival: 12/22/07
Departure: 12/24/07
Nights: 2
Description: 2 x Two bedroom Premier suites: each has 2 bedrooms + living room. 1 suite has 1 king room, separate living area, and adjoining bedroom with 2 queen beds. The other suite has 1 king room, separate living area, and adjoining room with 1 king bed and 1 rollaway. Both suites are approximately 1840 sq ft in size and are corner units.
Price / suite: Room and taxes paid in full.

Friday, December 24, 2007

Property: The Lodge at Pebble Beach
Website: www.pebblebeach.com
Arrival: 12/24/07
Departure: 12/25/07
Nights: 1
Description: 2 x Vizcaino suites: each has a king bedroom + living room and adjoining ocean view room with 2 queen beds.
Price / suite: Room and taxes paid in full.

Saturday, December 25, 2007

Property: Four Seasons Biltmore – Santa Barbara
Website: www.fourseasons.com/biltmore/
Arrival: 12/25/07
Departure: 12/26/07
Nights: 1
Description: **The Fremont Suite:** 1700sq ft with 1 x King bedroom, separate living room, and adjoining room with 2 double beds. 2 private balconies, gas fireplaces etc.
The Ortega Suite: 1700sq ft with 1 x King bedroom, separate living room, and adjoining room with 2 double beds. 2 private balconies, gas fireplaces etc.
Price / suite: Room and taxes paid in full.

Ski Vacation: Aspen / Snowmass

Ski Lift Tickets:

The following tickets have been purchased for you and your family. As per last year, I will accompany everyone to the ticket pavilion on the Sunday, to get photo's for the Nastar passes – all other tickets will be in your residence upon arrival. Pricing and details are as follows:

<u>VIP Name</u>	<u>No. of days</u>	<u>Ticket Dates</u>	<u>Price</u>
Client 1	14	12/16/06 – 1/8/07	\$
Client 2	14	12/16/06 – 1/8/07	\$
Client 3	14	12/16/06 – 1/8/07	\$
Client 4	14	12/16/06 – 1/8/07	\$0
Nastar Race passes	2 x 3 week passes	12/16 – 1/8/07	\$
Total balance			\$0.00

Private Ski Instruction / Guides

I have personally interviewed and selected 4 private ski instructors for the duration of your visit in addition to myself. The 4 pros are:

- Instructor 2 (same as last year – for),
- Instructor 3 (a young gentleman who is a very strong skier and can teach the “park and pipe” tricks – great for and),
- Instructor 4 (a young lady who is an excellent racer and great kids teacher – who I think will be great to get up to the next level, but can also swap to teach any level), and
- Instructor 5 (a young lady who is very enthusiastic and energetic and would be great for She is also available for evening babysitting if necessary).

It is my plan to have all five of us ski together initially, and then split up as required. Mr. Jones requested a dedicated ski pro for The pricing and details are as follows:

<u>Pro / Guide Name</u>	<u>No. of Days</u>	<u>Instruction Dates</u>	<u>Price</u>
David Reeves	15	12/16 – 12/19 & 12/26 - 1/6	\$
Instructor 2	15	12/16 – 12/19 & 12/26 - 1/6	\$
Instructor 3	15	12/16 – 12/19 & 12/26 - 1/6	\$
Instructor 4	15	12/16 – 12/19 & 12/26 - 1/6	\$
Instructor 5	13	12/16 – 12/19 & 12/26 - 1/4	\$
Total balance:	15	12/16 – 12/19 & 12/26 - 1/6	\$0.00

At this stage I am allowing for all these pro's skiing with both families on all days except the day(s) of arrival and departure.

Catering:

I have organized 3 private chefs to prepare all breakfasts and dinners every other night in your residence. All meals will be prepared and served in each of the residences. The first evening upon arrival will be a light supper as requested. I have also made dinner reservations in the best restaurants throughout the resorts, including some more fun “experiences” such as a Sleigh ride and Dogsled rides to some restaurants.

Menu Outlines: All breakfast menus will vary as we get to know your preferences and to allow variety, however breakfast will follow the same basic format as outlined below. For dinner, guest input will be solicited at breakfast and a menu will be created for that evening.

Breakfast:

Sample Buffet: Fresh Fruit Platter, Fresh Pastries or Bread, Apple Smoked Bacon, Country Style Omelet, Coffee, Tea, Hot Chocolate, Fresh Juices.

Family Style Dinners:

2 entrees, 1 vegetable side, 1 starch side, appropriate sauces or condiments, soup or salad, and dessert. All will be presented attractively on platters. One server will be present during service.

A la Carte Dinners:

4 courses: Appetizer, Salad or soup, Choice of Entrée, and Dessert. The service will consist of obtaining entrée choices, suggesting wine appropriate to the selection, and full formal plated service.

Charges:

Charges for this year are fully inclusive. We have estimated the following costs:

<u>Meal Type</u>	<u>Total Price</u>
Estimated food supply costs	\$
Estimated labor costs – chefs and servers	\$
Total balance	\$0.00

Wine

It is suggested that the private chef be able to provide the group with Sommelier service. We can provide a wine list prior to your arrival. We will suggest that a mix of styles be selected in sufficient quantity. The wine will be purchased / handled by the Chef, stored in the guests unit and suggestions will be made nightly based on the food being served. The Chef will communicate as needed with Premier Travel Design as to any needs for adjustment within the wine stock. Itemized receipts will be provided for reimbursement. A 25% service charge will apply for sommelier service, sourcing, delivery and handling of wine.

Shopping

Since the Chef will be going to the store throughout the visit, we think it will be helpful once again to provide a shopping service. There will be many needs for snacks, beverages, etc outside of regular meal times. Groceries / Supplies will be delivered daily upon request, and will be billed at the end of the vacation for both family groups if the amounts are in excess of the above estimates.

Itinerary

Saturday, December 15, 2007

- Arrive at Denver International Airport from London at 4.20pm.
- FBO Charter operations will meet you at the British Airways terminal once you have passed through customs. They will transfer you all and the luggage over to the charter jet (Flight # N726DC), which should depart around 5.00pm and arrive approximately 5.40pm in Aspen.
- The Timbers Club will have ground transportation waiting to take you to Snowmass, and I will also be there to greet you and take your luggage in a separate vehicle.
- The rental company supplying the Range Rovers will have the vehicles at your residences prior to your arrival. All associated paperwork has been completed.
- We will supply a light informal dinner at your residence, as I expect everyone will be tired.
- If the weather forces the jet to be diverted to Rifle or Eagle airports, we will organize for the 2 Range Rovers to pick you up on the tarmac.

Sunday, December 16, 2007

- Breakfast in your residence.
- Meet with ski instructors around 9am at residence.
- Ski as long as you would like - Snowmass.
- Lunch reservation at Lynn Britt Cabin at 1pm
- Dinner reservation at "Cache Cache" at 6.30pm in Aspen.

Monday, December 17, 2007

- Breakfast in your residence.
- Meet with ski instructors around 9am at residence – Ski Snowmass.
- Lunch reservation at Gwyn's High Alpine at 1.30pm
- Dinner in residence.

Tuesday, December 18, 2007

- Breakfast in your residence.
- Meet with ski instructors around 9am at residence. Ski Ajax.
- Lunch reservation at Aspen Mountain Club at 1.00pm
- Dinner at "Butches Lobster House" in Snowmass at 6.30pm.

Wednesday, December 19, 2007

- Breakfast in your residence.
- Meet with ski instructors around 9am at residence. Ski Snowmass.
- Dogsled ride and lunch at "Krabloonik" Restaurant at 12.30pm
- Dinner in residence.

Thursday, December 20, 2007

- Breakfast in your residence.
- Timbers Club to provide ground transportation to Aspen airport departing residence 10am
- 10.30 am - Private charter jet flight departs from Aspen to Napa for approximately 2.7hr flight. Light catering provided on flight including sandwich platter and wine / cheese platter. Arrive in Napa County Airport, CA, at approximately 11.50am.
- Your guide will meet you on the tarmac upon arrival and assist with the luggage.
- Drive to Villagio Inn and Spa, check in.
- 2.30PM - Afternoon tour of Del Dotto Vineyards.
- Dinner reservation at "Redd" for 8 people at 6.15pm

Friday, December 21, 2007

- Breakfast at hotel.
- Chauffer with limousine to pick up adults from hotel at 9.30am
- Private tour of "Harlan Estate" winery at 9.45am
- Private tour of "Bond" Winery at 11.00am.
- Lunch at 1.00pm "Martini House"
- Private tour of winery at 3.30pm
- Chauffer to drop adults back at hotel by approximately 4.30pm.
- Accommodations at Villagio Inn and Spa.
- Dinner at "The French Laundry" 6.30pm for the adults.
- Guide to mind the children all day with activities including "the Jelly Bean Factory" and arts / crafts.

Saturday, December 22, 2007

- 7.00am – Balloon company to pick you up from hotel for Hot air balloon tour with champagne breakfast – weather / conditions permitting.
- 10.00am - Depart Napa Valley, drive to San Francisco: approximately 50 miles, and around 1.5 hours driving time.
- Check in at Four Seasons San Francisco at around 12.00md
- Dinner at "Jardiniere" at 6.30pm (300 Grove St, San Francisco).

Sunday, December 23, 2007

- Breakfast at hotel.
- Helicopter tour of San Francisco and coast. Pick up from hotel.
- Lunch TBD
- Sight seeing / shopping in City with guide.
- Accommodations at Four Seasons San Francisco
- Dinner reservation at "Aqua" for 8 people at 6.30pm (252 California St – tel 415 956 9662).

Monday, December 24, 2007

- Breakfast at Hotel.
- Depart San Francisco, drive to Pebble Beach via scenic Highway 1: approximately 125 miles or around 3 hours driving time.
- Sight seeing / shopping around Monterey and Carmel with guide.
- Visit Cannery Row and Monterey Aquarium, perhaps round of golf at Pebble Beach?
- Accommodations at The Lodge at Pebble Beach.
- Dinner reservation at Club 19 in Main lodge at 6pm (another seating possible at 8pm).

Tuesday, December 25, 2007

- Breakfast at Lodge at Pebble Beach.
- Depart Pebble Beach, drive to Santa Barbara via Big Sur and scenic Highway 1 along the coast: approximately 230 miles or 5.5 hours drive.
- Accommodations at The Four Season Biltmore, Santa Barbara
- Dinner at Bella Vista Restaurant at 6.30pm in Biltmore hotel.

Wednesday, December 26, 2007

- Breakfast at Hotel.
- Sight seeing around Santa Barbara.
- 11.30am - Drive to Santa Barbara county airport and leave rental vehicle there for pick up. Four Seasons Hotel to provide extra vehicle for transportation of luggage.
- 12.00 mid day - Depart Santa Barbara via private charter jet back to Aspen.
- 2.50pm – Arrive at Aspen airport. Timbers Club to provide ground transportation to take you back to the Timbers Club in Snowmass.
- Dinner in residence.

Thursday, December 27, 2007

- Breakfast in residence.
- Meet with ski instructors around 9am. Ski Buttermilk.
- Lunch reservation at The Cliff House: 1.00pm
- Dinner at “Sage” restaurant at the Snowmass Club in Snowmass Village at 7.15pm.

Friday, December 28, 2007

- Breakfast in residence.
- Meet with ski instructors around 9am. Ski Snowmass.
- Lunch reservation at Snowmass Mountain Club.
- Dinner in residence.

Saturday, December 29, 2007

- Breakfast in residence.
- Meet with ski instructors around 9am. Ski Snowmass.
- Lunch in residence.
- Dinner at “Synergy” restaurant in Aspen.

Sunday, December 30, 2007

- Breakfast in residence.
- Meet with ski instructors around 9am. Ski Aspen Highlands.
- Lunch reservation at the Ritz Carlton: 1.30pm
- Dinner in residence.

Monday, December 31, 2007

- Breakfast in residence.
- Meet with ski instructors around 9am. Ski Snowmass
- Lunch reservation at Lynn Britt Cabin: 1.00pm
- Santa Claus to arrive 4.30pm in residence.
- Dinner at “Montagna” restaurant at the Little Nell Hotel in Aspen at 6.30pm

Tuesday, January 1, 2008

- Happy New Year!
- Breakfast in residence.
- Meet with ski instructors around 9.30am. Ski Snowmass.
- Picnic lunch at Burlingame Cabin: 1.30pm
- Dinner in residence.

Wednesday, January 2, 2008

- Breakfast in residence.
- Meet with ski instructors around 8am.
- Cat skiing: back country Aspen. Gourmet lunch provided.
- Dinner at the "Wild Fig" restaurant in Aspen at 6.30pm.

Thursday, January 3, 2008

- Breakfast in residence.
- Meet with ski instructors around 9am. Ski Ajax Mountain.
- Lunch reservation at the Aspen Tavern: 1.00pm.
- Dinner in residence.

Friday, January 4, 2008

- Breakfast in residence.
- Meet with ski instructors around 9am. Ski Snowmass.
- Lunch in residence.
- Sleigh ride to restaurant. Meet at Kings Cabin at 5pm
- Dinner at "Pine Creek Cookhouse" at 6.30pm.

Saturday, January 5, 2008

- Breakfast in residence.
- 2.30pm – Timbers Club to provide ground transportation to Aspen airport.
- 3.00pm – Depart Aspen via charter flight (Tail # N553V) to Denver International Airport. Arrive 3.36pm.
- FBO to meet you at private jet, and transport you to British Airways terminal.
- 6.10pm – depart Denver on BA0218 to London.

Restaurant Itinerary – Aspen / Snowmass

The following reservations have been made for your convenience under the name of “Smith” for 8 people. I can modify the reservations if you would like just the adults to go to dinner, and have the children stay in the residence with a minder:

Sunday, December 16: 6.30pm - “Cache Cache” (Aspen) – confirmed.
205 S. Mill St, Aspen. Tel: 925 3835
Style: French Provincial

Tuesday, December 18: 6.30pm – Butches Lobster House (Snowmass) – confirmed.
264 Snowmelt Road, Snowmass Village. Tel: 923 4004.
Style: Seafood and Steakhouse

Thursday, December 27: 6.45pm: “Sage” at Snowmass Club (Snowmass) – confirmed.
0239 Snowmass Club Circle, Snowmass. Tel: 923 0923
Style: Modern Colorado.

Sunday, December 29: 6.45pm – “Synergy” (Aspen) – confirmed.
520 E Hyman Ave, Aspen. Tel: 925 3700
Style: International cuisine.

Monday, December 31: 6.30pm - “Montagna” at The Little Nell Hotel (Aspen) – confirmed.
675 E Durant Avenue, Aspen. Tel: 920 6330
Style: Italian Mediterranean Influence

Wednesday, January 2: 6.30pm – Wild Fig (Aspen) – confirmed.
315 E Hyman Ave, Aspen. Tel: 925 5160
Style: Mediterranean Cuisine

Friday, January 4: 6.15pm – Pine Creek Cookhouse (Ashcroft) – confirmed.
Meet at Kings Cabin for Sleigh ride to restaurant. Tel: 925 1044
Style: Mountain gourmet (Wild game, Seafood, Vegetarian options)

I have received payment in full for all the above mentioned reservations and services with the exception of some incidentals such a hot air balloon and helicopter tours – which can be paid on credit card.

Once again, I thank you for the opportunity to provide these services. I look forward to seeing you all again on Saturday.

Yours sincerely,

David Reeves
President
Premier Travel Design LLC